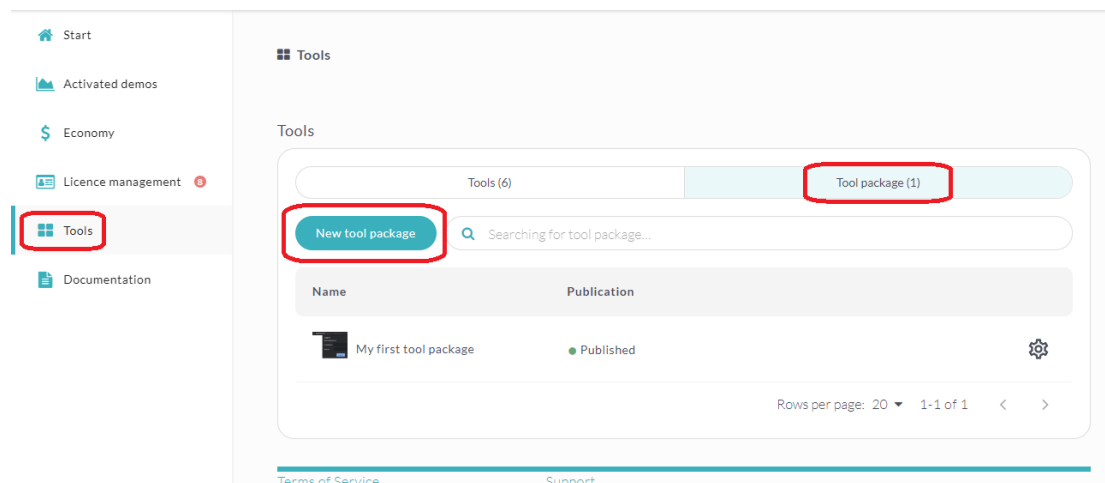


Create tool package

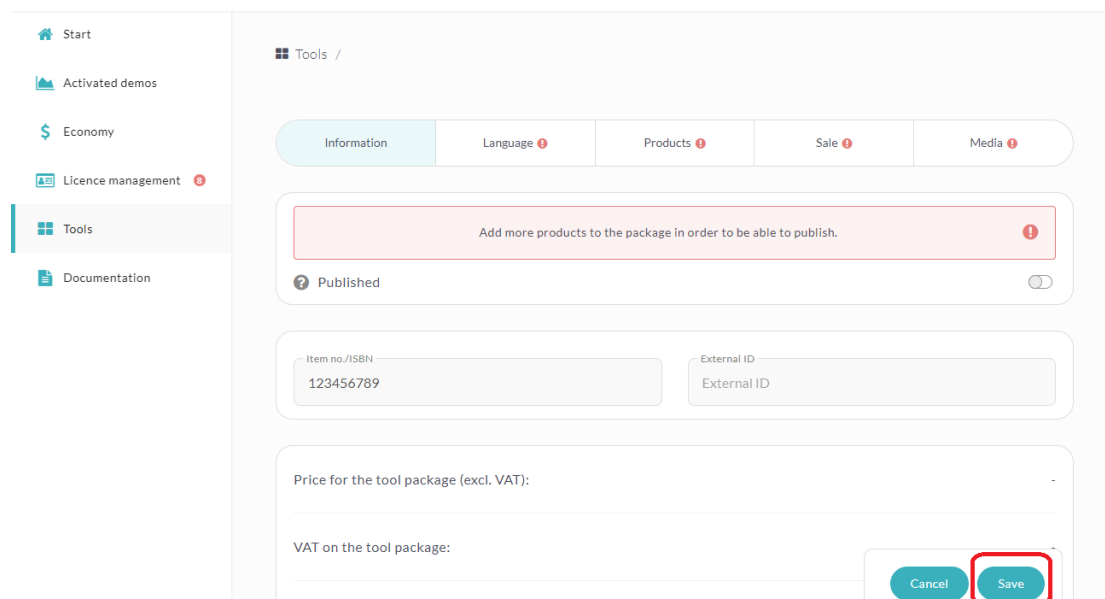
Ulf Kronsell - 2024-04-15 - [Tool package](#)

1. In the left menu, click **Tools**, then click the **Tool package** tab. Click **New package**.



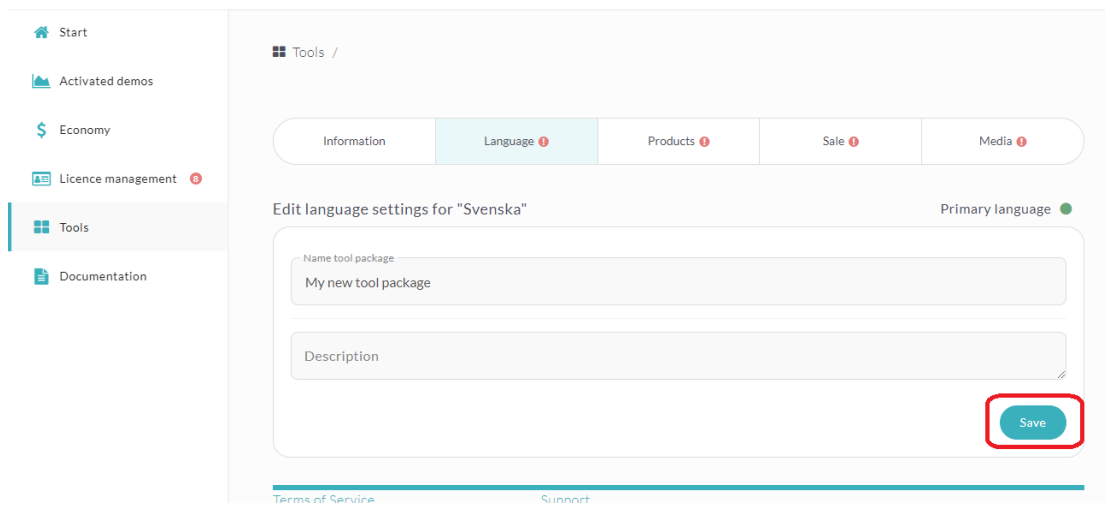
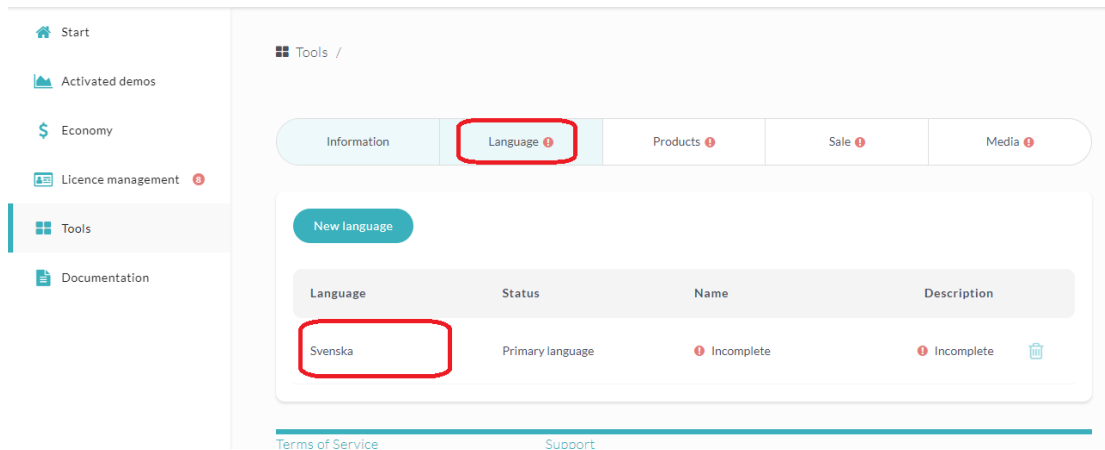
The screenshot shows the SKOLON interface. On the left, the 'Tools' menu item is highlighted with a red box. In the main area, the 'Tools' tab is selected, and the 'Tool package (1)' sub-tab is also highlighted with a red box. Below the tabs, there is a 'New tool package' button, which is also highlighted with a red box. A table below shows a single entry: 'My first tool package' with a 'Published' status. At the bottom, there are links for 'Terms of Service' and 'Support'.

2. Fill out ISBN/Article number if applicable, click **Save**.



The screenshot shows the 'Tool package' form. The 'Information' tab is selected. There is a red warning box that says 'Add more products to the package in order to be able to publish.' Below this, there is a 'Published' toggle switch. The form has two input fields: 'Item no./ISBN' with the value '123456789' and 'External ID' with the value 'External ID'. Below these, there are two more input fields: 'Price for the tool package (excl. VAT):' and 'VAT on the tool package:'. At the bottom right, there are 'Cancel' and 'Save' buttons, with the 'Save' button highlighted by a red box.

3. Click the **Language** tab, click the primary language and add name and description for the package on the default language. Click **Save**.



To add a new language, click **New language**.

4. Click the **Products** tab. Select license type, renewal type, license duration, market and delivery channel. Products that are possible to incorporate in the package is listed. **NOTE!** There can only be one license-, and renewal type in a package. All tools also have the same license duration and delivery channel.

Click the checkboxes for the desired tools and click **Add**. Choose the number of licenses per product, then click **Save**. **NOTE!** Make sure that all tools you want to include in the package are published.

Example Partner

Home

Activated demos

Economy

Licence management 5

Tools

Partner Guide 6

Tools /

Information Language Products Sale Media

Single licences

Form group licences

School licences

School licences

Select renewal method
Automatic renewal

Select licence duration
1 year

Select market
Sweden

Select delivery method
Delivered in Skolton

Searching for tools...

Withdraw Add

Product	Number of licences per product	Added
☒ Test Tool 4, Single licence 1 year(s) - Renewed automatically Student, Teacher, Administrator	- 1 +	Added
☐ First tool, Single licence 1 year(s) - Renewed automatically Student, Teacher, Administrator	-	-
☐ First tool, Single licence 1 year(s) - Renewed automatically Student, Teacher, Administrator	-	-

Cancel Save

NOTE! If you make changes to a product of a tool that is a part of a tool package, you will get information that this product is a part of a tool package and that the package may need to be adjusted. The package is unpublished until the adjustment has been made.

5. Click the **Sales** tab. Fill out price and VAT. Click **Save**. **NOTE!** A tool package cannot have price on request and also note that it's not possible to assign a discount to a tool package.

Start

Activated demos

Economy

Licence management 5

Tools

Documentation

Tools / My new tool package

Information Language Products Sale Media

Price (SEK)
1450

Select VAT rate
Select VAT rate

Total price (excl. VAT):

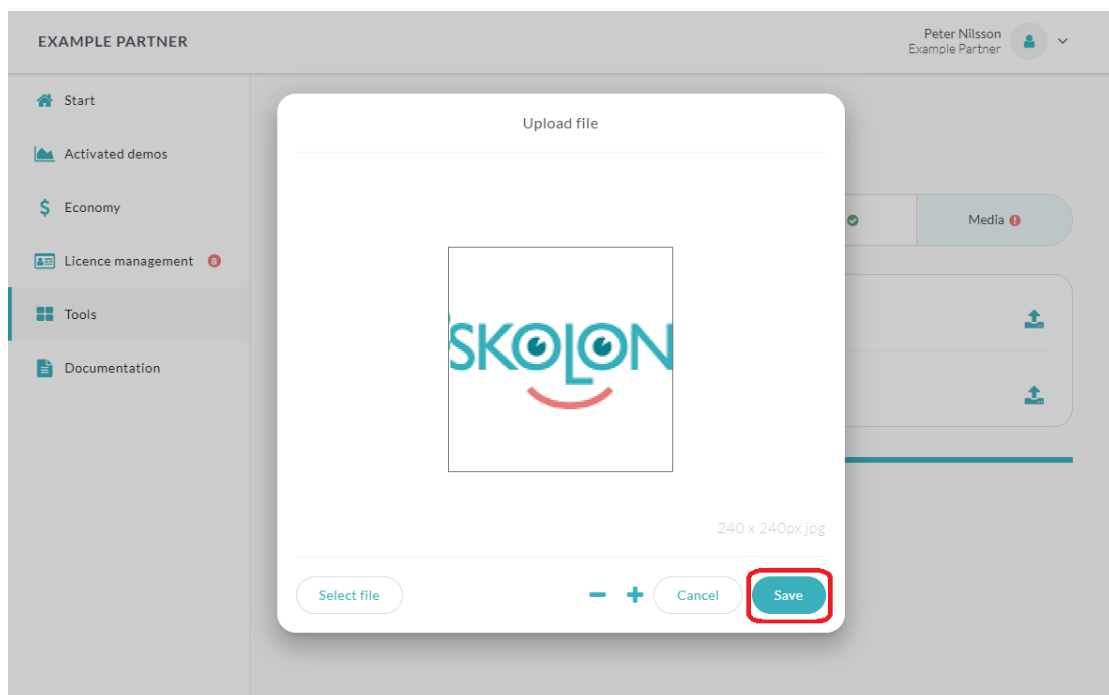
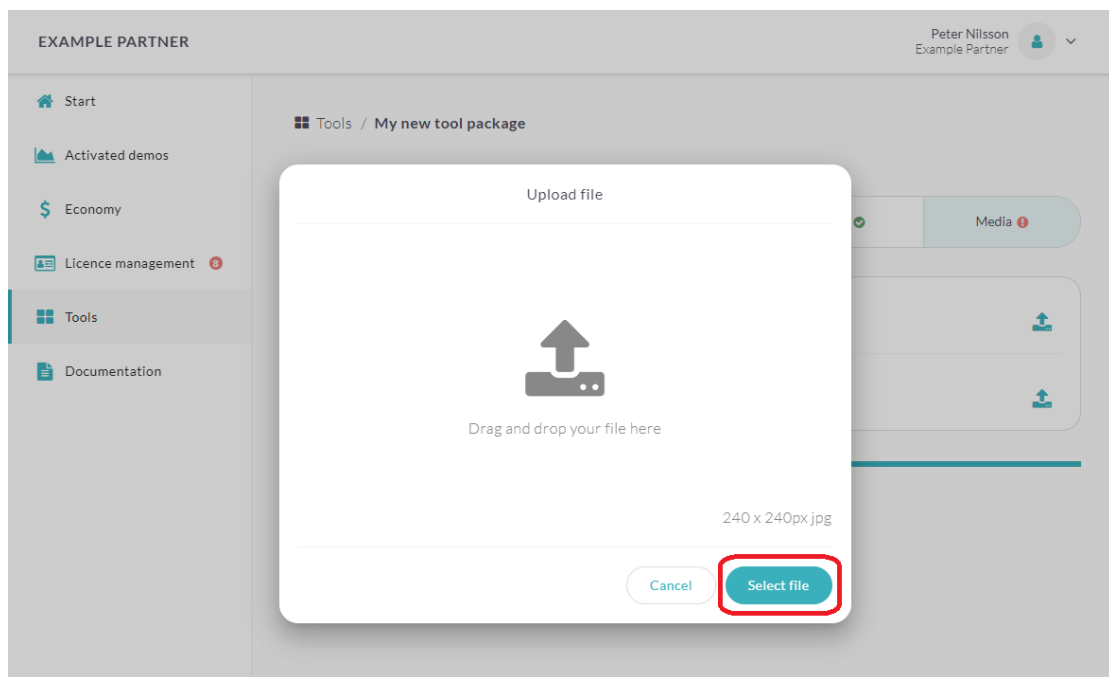
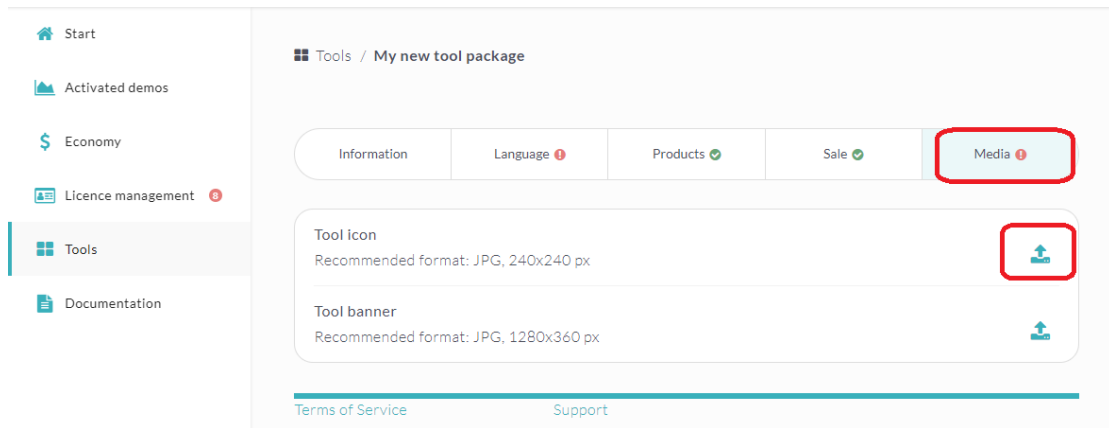
VAT:

Total price (incl. VAT): SEK 0

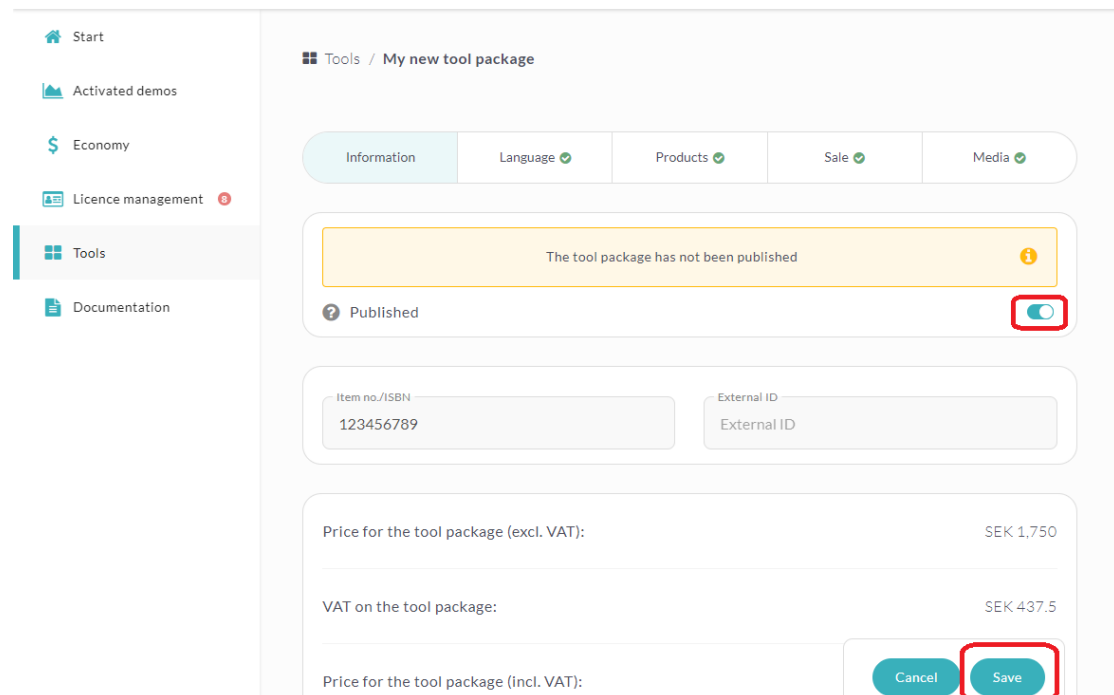
Terms of Service Support

Cancel Save

6. Click the **Media** tab. Upload an icon image (240 x 240 pixels) and banner image (1280 x 360 pixels) for the package. Click the upload icon, select file from your computer, then click **Save**.



7. When the package is completed, make sure to publish the package. Activate the toggle switch and click **Save**.



8. Tool packages will be displayed in the Skolon library with a specific package icon.

